

POSITION DESCRIPTION

Position:	Nurse Practitioner	
Team:	Te Waipuna Health	
Reporting to:	Kaihautū Te Waipuna Health	
Hours of work:	40 hours per week (8.30am - 5.00pm, Monday to Friday)	
Direct Reports:	Nil	
Job Purpose:	<ul style="list-style-type: none"> • Maintain safe working relationships within the Practices • Support the Practice to provide a seamless service to patients • Provide a safe and accountable advanced practice • Support the achievement of Service Health Targets • Provide health care independently and in collaboration with GP and nursing teams • Prescribes medicines within specific area of practice and within legislation 	
Accepted by:	Signature:	Date:
<<NAME>>		

Background

Te Oranganui is an Iwi governed Health and Social Service Organisation. Established in 1993, Te Oranganui has eight service lines and covers the iwi boundaries of Ngāti Apa/Ngā Wairiki, Te Ātihaunui a Pāpārangī and Ngā Rauru Kīhahi. The eight services are;

Te Waipuna Health:	Primary Health & Medical
Taihāhā:	Disability Support Service
Waiora Hinengaro:	Vocations, Mental Health and Addictions
Toiora Whānau:	Whānau and Community
Puawai Whānau:	Tamariki Services
Waiora Whānau:	Healthy Families
Whakahaumanu Mana Tāne:	Clinical Services Corrections
Taituarā:	Business Unit

Vision	Korowaitia te puna waiora, hei oranga motuhake mō te iwi
Mission statement	To empower whānau into their future
Values	
<i>Tika</i>	Excellence in how we do things
<i>Whānau</i>	At the centre of everything we do
<i>Pono</i>	Act with honesty and integrity
<i>Mahitahi</i>	Committed to working together for the betterment of our Whānau, Hapū, Iwi and communities

Scope of Practise and responsibilities

Nurse Practitioner is the legal title for a Registered Nurse who has completed advanced education and training in a specific area and has met the Nursing Council of New Zealand (NCNZ) requirements to assess, diagnose and manage health conditions. The role requires professional leadership, advanced knowledge and clinical skills to provide high quality evidence-based palliative care practice.

The Nurse Practitioner provides a wide range of interventions including differential diagnoses, ordering, conducting and interpreting diagnostic and laboratory tests, and administering therapies for the management of potential or actual health needs. Nurse Practitioners may choose to prescribe medicines within their specific area of practice. Nurse Practitioners also demonstrate leadership as consultants, educators, managers and researchers, and actively participate in professional activities, and in local and national policy development (NCNZ, 2011).

Key Results Area 1: Clinical Practice

Tasks

- Provide advanced clinical assessment, treatment, referrals, advice, follow up and health promotion/education services to clients in consultation with doctors and/or nursing team in accordance with clinical standards and scope of practice.
- Initiates and oversees health clinics for patients and their whānau
- Delivers patient centred care operating within a whānau ora model of practice
- Orders and interrupts appropriate diagnostic and laboratory tests
- Utilise diagnostic reasoning and treat conditions within specialty area of practice
- Keep accurate records of nurse assessment, intervention, referrals and follow-up prescribing decisions, recalls, clinics, education, health promotion and any other projects and programmes.
- Practices as a member of the integrated Clinic team to improve outcomes for patients and their whānau
- Support the development of clinical pathways for all patient population to ensure an equitable service is delivered

Key Results Area 2: Clinical Leadership

Tasks

- Demonstrates nursing leadership that positively influences the health outcomes of patients and their whānau
- Identifies practice areas of concern, risk and learning opportunities and reports these to the Kaihautū or their delegate
- Demonstrates skilled mentoring, coaching and teaching of colleagues
- Contributes to a culturally safe environment
- Models excellence in clinical professional practice and works alongside staff to reinforce learning and provide specialist assistance when required
- Utilises evidence based theory and best practice in clinical care
- Contributes to clinical leadership within the practice and across Te Oranganui
- Demonstrates professional nursing leadership by participating in research, submissions and policy development
- Creatively generates new approaches to the extension of nursing knowledge and delivery of expert care within resource constrained environments
- Facilitates collaboration between primary, in-patients and community services
- Works collaboratively with other Nurse Practitioners in the region and participates in peer support and mentorship.

Key Results Area 3: Administration

Tasks

- Complete all general practice duties include data entry and data extraction using medtech 32, actively processing the recall systems
- Maintain clear, concise timely accurate and current client records within a legal and ethical framework
- Ensure the service possesses the required stock to perform duties in the practice or community and keep consultation rooms clean and well stocked
- Contribute to and complete any reporting requirements by management

Key Results Area 4: Quality and Risk

Tasks

- Attend weekly team and general meetings
- Maintain confidentiality of clients information and ensure safe storage of information at all times
- Participate as an equal member of the health team to plan and provide health care.
- Evaluation effectiveness of clinical interventions, including prescribing decisions, may include collaborative modification of treatment accordingly.
- Participate and assist in policy, protocol and procedure writing as and when necessary
- Participate and assist in research, evaluation and health needs assessment undertaken by the organisation
- Participate in peer review, case review and debriefing activities
- Initiate, promote and maintain liaison with Te Oranganui kaimahi, local hapū and iwi, other health professionals and community agencies
- Keep accurate records of nurse consultations, follow-up, recalls, clinics, education, health promotion and any other projects and programmes
- Fosters a quality focused environment for all kaimahi and patients

Key Results Area 5: Learning and Development

Tasks

- Takes responsibility for the continuation of professional development to improve practice
- Attend educational opportunities relevant to the role and scope of practice in order to enhance knowledge, skills required to meet the needs of patients and their whānau
- Participate and encourage an open learning culture with the Practice

General provisions

- Actively participate in Te Oranganui kaupapa activities including attending hui, karakia, whakawhanaungatanga, waiata sessions etc;
- Uphold the principles of Whānau Ora – working across teams and functions; acknowledging the unique skills and abilities all kaimahi bring
- Ensure you maintain an accurate and up to date understanding of Te Oranganui policies and that you uphold these at all times;
- Ensure the health and safety of yourself as well as others in your working environment, upholding organisational health and safety policies and procedures at all times;
- Proactively promote Te Oranganui in a positive light in all activities
- Actively participate in ongoing professional development including regular clinical supervision
- Participate in internal and external audits.
- Maintain practice within the code of professional conduct, competencies and standards of the relevant professional body
- Planning, preparation and participation in other events as required

PERSON SPECIFICATION

Experience & Qualifications

- Registered Nurse Practitioner with a current practicing certificate
- Proven assessment skills
- A minimum of 3 years post registration experience
- Expert clinical knowledge of acute, complex and chronic care
- CPR certified

Skills and Attributes

- Organisational skills
- Ability to multi-task
- Ability to maintain strict confidentiality
- High level of facilitation and communication skills
- Ability to participate in and develop team work through mutual respect, positively contributing to the good of the clinic including other colleagues
- Ability to work unsupervised
- High professional attitude and conduct
- Excellent computer skills

Physical Attributes – Clinician

- Must be able to function in ever changing and demanding conditions when required.
- Hearing and speech sufficient to communicate clearly with patients and co-workers, monitor patient status and equipment, recognise impending emergencies relating to patients and equipment.
- Must be physically fit as the work is physically demanding, involving standing, walking, sitting, stretching, frequently. (Stature extremes may increase hazard of shared activities).
- A high level of mental concentration is required.
- Visual ability to sufficiently read, write/record in a legible manner and operate equipment, safely administer medications, monitor equipment and patient status enabling accurate performance of essential job duties

Other requirements of this position

- Current clean, full NZ driver license
- Must be able to pass Te Oranganui's background check and worker safety process
- New Zealand citizenship, permanent resident status, or a NZ work permit.

The above statements are intended to describe the general nature and level of work being performed by the job holder. They are not intended to be an exhaustive list of all responsibilities, duties, or skills required of the job holder. From time to time, personnel may be required to perform duties outside of their normal responsibilities as needed.